



# CHARITABLE COLLECTIONS ACT

## Certificate of Registration

No. C.C.21406

*I HEREBY CERTIFY that the*.....

TRIGLAV COMMUNITY CENTRE

*has been registered under the provisions of the Charitable  
Collections Act, 1934-41.*

*[Signature]*

*[Signature]*

Chief Secretary

Sydney, 9 MAY 1972



# NAMES AND ADDRESSES OF THE MANAGEMENT COMMITTEE

Do not include office-bearers already furnished overpage.

NAME.	ADDRESS.
Arthur Persek	403 Guldford Rd Guldys
Ed Marks	8 Hatfield Rd Canby Heights
Leo Glogovsek	39 Gedley St St Marys
Amber Bergine	38 Glabe St Ness Hill
Alan Sircely	6 Amaras Ave, George Hall
Walter Kitlep	33 Prince Edward Ave Earlwood

## TRUSTEES.

NAME.	ADDRESS.
Ray Lujes	17 Louisa St Blumner
Levis Koserak	25 Gould Ave Belmore
Arthur Persek	403 Guldys Rd Guldys

## PARTICULARS RELATING TO COLLECTORS.

Name.	Address.	Salary.	Commission (percentage).	Expenses Allowed.

SIGNATURE (Secretary)

(If person submitting return is not Secretary please state office.)



## CHARITABLE COLLECTIONS ACT, 1934, as amended.

C.C. 21406

NAME OF CHARITY Triglav Community Centre  
 POSTAL ADDRESS 403 Guildford Rd Guildford 2161  
 PARTICULARS RELATING TO THE ABOVE AS AT 30th Dec 1973

NOTE.—This form should be filled in with **BLOCK LETTERING** immediately after the annual election of officers, and returned to the address shown below, accompanied by:—

- (1) copy of the annual income and expenditure account and balance sheet,
- (2) copy of auditor's report,
- (3) copy of annual report,
- (4) copy of the text of any alteration made to the constitution or rules, certified by the President or Secretary. (The date of the meeting at which the resolution was passed should be indicated.)

Names and addresses of the other Members of the Management Committee should be furnished on the back hereof in the space provided.

## President or Chairman—

Name Josef Buics  
 Address 17 Leukaist Summer Hill 2130  
 Occupation Clerk

## Secretary—

Name Stanislaw Petkorsek  
 Address 4169 Graydon Ave Sydney NSW  
 Occupation Business Clothing

## Treasurer—

Name Louis Kasorak  
 Address 25 Gould Ave Sydney NSW  
 Occupation Clerk

Location of charity's office 403 Guildford Rd Guildford 2161

Name and address of Bank handling the business of the charity ANZ Guildford 2161

Name or title of Bank Account(s) Triglav Community Centre

Names of persons authorised to operate on account Albin Novak  
 (At least two signatories.)

Josef Buics  
Louis Kasorak  
Melina Begun

Names and qualifications of auditors. (Note.—If auditors do not hold any accountancy degree, particulars should be furnished stating whether they are in the possession of any special knowledge or experience which may fit them for the position.)

Name.	Address.	Occupation.
<u>Rayd Collins</u>	<u>30 Sixth Ave</u>	<u>Agd Acc</u>
<u>Rayd Collins</u>	<u>Beralda 2161</u>	<u>Auditor</u>
<u>Rayd Collins</u>		

Auditor must not be a member or related to a member of the Committee.



## Regulation 8 (g).

C.C. 21466

Triglaw Community Centre (Charity)INCOME AND EXPENDITURE ACCOUNT FOR YEAR ENDED 30th June 1973

Dr.			Cr.		
EXPENDITURE.			INCOME.		
	Amount.	Amount.		Amount.	Amount.
To Administrative Charges—			By Collections (gross) ...		
Salaries and Wages (administrative) ...			Less direct expenses		
Advertising ...			Entertainments, Functions, etc. (gross) ...	4481	
Printing and Stationery	115		Less direct expenses	3388	1093
Postages ...			Appeals (gross) ...		
<u>Travel</u>	145		Less direct expenses		
		160	Donations ...		2490
Expenditure in furtherance of objects—			Government Aid or Subsidies ...		
Salaries and wages (non-administrative) ..			Municipal Aid or Subsidies ...		84
			Members' Subscriptions		
			Patients' Fees or Contributions ...		
			Other Income—		
			<u>Interest</u>		17
Special Expenditure—					
Balance (excess of Income over Expenditure) ...		3524	Balance (excess of Expenditure over Income) ...		
TOTAL.		3684	TOTAL.		3684

BALANCE-SHEET AS AT 30th June, 1973.

LIABILITIES.		Amount.	ASSETS.		Amount.
Sundry Creditors ...			Cash on hand ...		23
Bank Overdraft (as per Bank Certificate and Reconciliation attached) ...			Cash at Bank (as per Bank certificate and Reconciliation attached) ...		982
Accrued Expenses ...			Sundry Debtors ...		
Mortgage ...			Invested Funds and Securities ...		2350
Loans or Advances (secured by ...)			Land and Buildings ...		
Special Funds ...			Plant ...		
Accumulated Funds (Excess of Assets over Liabilities) ...		3869	Furniture and Fittings ...		
(SEE BACK HEREOF)			Prepaid Expenses ...		514
Total ...		3869	Income accrued due ...		
			Total ...		3869

AUDIT CERTIFICATE.—I/We have examined the books, including Minute books, vouchers, and documents of the Triglaw Community Centre and hereby certify that the above Income and Expenditure Account and Balance-sheet are in accordance therewith. A separate report <sup>\*has</sup> been furnished by <sup>\*me.</sup> <sub>has not</sub> <sub>us.</sub>

Delete unnecessary words.

Abel (Mrs) FASH  
(3913) ACIS

Auditors.

Date 12.9., 1973

DONATIONS: A detailed list of donations made should be included in this statement.

NOTE.—Where it is customary for printed annual financial statements to be furnished, it is requested that they be also set out along the lines of the above. When completed this form should be forwarded to the Under-Secretary, Chief Secretary's Department, Box 30, G.P.O., Sydney.



## RECONCILIATION OF ACCUMULATED FUNDS.

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Where the amount of Accumulated Funds appearing in the Balance-sheet differs from the amount stated for the preceding financial year, and the difference is not explained by the surplus or deficiency from the Income and Expenditure Account, an explanatory statement in the following form should be furnished.

	Balance as per previous Balance-sheet	...	...	...	...	345
Add.	Excess income for year ended	...	...	...	...	3524
	or,					
Deduct.	Excess expenditure for the year ended	...	...	...	...	<u>3869</u>
Add.	Capital adjustments (if any) (Detail in space below.)	...	...	...	...	<u>          </u>
Deduct.	Capital adjustments (if any) ... (Detail in space below.)	...	...	...	...	<u>          </u>
	Balance as per Balance-sheet overpage	...	...	...	...	<u>3869</u>

(Detail Capital adjustments hereunder.)

MI 3110



-RULES-

T. C. C.

*for release*

No C.C. 21406

9/5/72



# Triglav Community Centre

## RULES

1. Name and Address  
The name of the organisation shall be: TRIGLAV COMMUNITY CENTRE (hereinafter called "Association"). The address shall be determined by the Executive Committee.
2. Objects  
To assist materially and morally needy Australian Slovenians in necessitous circumstances (illness, old-age, and other misfortunes).
3. Area of Activities  
The Sydney Metropolitan area and other parts of Australia where no Slovenian charitable organisation exists.
4. To Achieve these Objects  
the Association shall in the area:
  - (a) Register all needy Slovenians (Sick, aged, orphans, prison inmates),
  - (b) visit those persons stated in paragraph (a) in their

homes, hospitals, prisons etc., assist them with funds, food, advise them and give other assistance as the case may be,

- (c) in case of necessity the Association shall authorise persons to act on their behalf in other parts of Australia,
- (d) arrange to hold lectures on the subjects of Charities, Hygiene, Cultural and Social Welfare,
- (e) to affiliate with other similar Australian Charity Organisations.

5. Membership

Comprises: A. Regular Members  
B. Honorary Members.

A roll of members, showing their name and address and dates of acceptance shall be kept.

- (a) All Slovenians over 16 years of age and their family relatives of any national origin shall be eligible for membership after having been accepted by the Executive and have paid their membership fees.
- (b) An honorary member shall be a person who has given outstanding service to the Association. He shall be recommended by the Executive and shall be approved and elected by the general meeting.
- (c) All members who have failed to pay their membership dues before the general meeting shall cease to be members.

6. Registration

The Association shall be duly registered, complying with existing regulations, under the Charitable Collections Act, and shall be entitled to acquire and purchase property.

7. Financial Year

Shall commence on July 1st and end on June 30th.



8. General Meeting

The general meeting shall govern and determine the activities and affairs of the Association namely:-

- (a) Amendment of the Rules of the Association. Alterations or additions to the Rules if deemed necessary.
- (b) Elect an Executive and Control Committee.
- (c) Adoption of the Annual Report, inspection of Balance Sheet and Report given by the Control Committee.
- (d) To determine membership fees.
- (e) To determine all questions relating to activities and business of the Association.
- (f) To determine the dissolution of the Association.

9. General Meeting and Special Meetings

- (a) Are called by the Executive. Notices stating address, time and Agenda shall be sent out to members not less than 14 days prior to the meeting, or if necessary, shall be published in Triglav Pty. Limited press.
- (b) Annual General meetings are called by the Executive at which a report of all work accomplished by the Association and financial report is presented.
- (c) Special meetings are called by the Executive in an emergency immediately at the request of the Control Committee and/or by 1/3 of its financial members. Notices shall be issued showing matters to be discussed, not less than two weeks after receiving the request. In the event of the Executive being unable to comply, the special meeting shall be called by the Control Committee.
- (d) The general meeting is considered valid if attended by not less than 1/2 of its financial members. If at the prescribed time this number have not attended after half an hour, another general meeting with the same agenda is held and considered valid if attended by three members.



- (e) The general meeting is opened by the President of the Association, or any other member of the Executive, whom he or she may authorise. A Chairman is elected to preside who calls for a secretary to write minutes of meeting in a Minute Book kept for that purpose.
- (f) All decisions are carried out by majority votes of members present. The voting is public but if 1/5th of members demand voting by secret ballot, the voting shall be by secret ballot.
- (g) Alterations to Rules and dissolution of Association must be determined by 2/3rds majority.
- (h) Attendance at general meetings may be in person or represented by proxy.

10. The Executive

The Executive is responsible for the Association and:

- (a) Carries out all decisions of general meetings.
- (b) Organises all charitable work as shown in paragraph 4 of the Constitution.
- (c) Prepares Annual Report of activities to the general meeting. Presents financial report and Budget estimates for ensuing year.
- (d) Responsible for raising funds.
- (e) Keeps the Association financial accounts according to regulations of the Charitable Collections Act. The accounts shall be presented and passed for payment at a Committee Meeting and such approvals shall be recorded in the minute book.
- (f) Represents the Association at the Slovenian Community, Australian Government Departments and other organisations.
- (g) Abides by all the Rules.



11. Election of Executive  
The Executive is elected at the general meeting by a secret ballot for duration of 2 years. It comprises of 7 members consisting of: President, Vice-President, Secretary, Treasurer, Social Worker, Property Manager, Public Relations Officer. The Executive functions in an honorary capacity and does not receive any retainer for duties performed.
12. Executive Vacancies  
Any vacancy in the Executive shall be filled by decision of the Executive with any of the financial members of the Association.
13. Executive Meetings  
The Executive meeting is valid if attended by at least 5 members. Decisions are made by majority vote. If votes should be equal the President's vote shall determine decision.
14. Financial Accounts and Property Control  
The general meeting shall elect 3 persons as Control Committee for 2 years. The Control Committee shall examine all accounts, vouchers, receipts, books etc. and draw up a report for the Executive. The control Committee presents the Annual Report to the Annual General Meeting.  
  
An Auditor-registered Public Accountant shall likewise examine all accounts, books etc. and present his report.
15. Funds  
The Association shall build up its funds from:
- (a) Membership fees
  - (b) Donations
  - (c) Legacies
  - (d) Various social functions
  - (e) Other various funds and collections.
  - (f) All funds of the Association shall be banked in the



the name of the Association. Bank account shall be operated by 2 signatures. The signatures used shall be the President and the Treasurer or Vice-President and the Secretary.

The funds of the Association shall be used only for the needs as shown in the Constitution Rules.

After the general meeting has confirmed all balance sheets, and all other functions of the Association, these reports shall be published in the Triglav Pty. Limited's Press.

16. Trustees  
Triglav Pty. Limited of 101 O'Brien St., Bondi, shall nominate three trustees to manage any property the Association may acquire. The Trustees shall abide by these Rules, by the decision of the general meeting and the Charitable Collections Act.

17. Dissolution  
The Association shall be dissolved in the event of the membership being less than 7 persons or upon the vote of  $\frac{3}{4}$  majority of the members present at a Special Meeting called to consider such question. Upon dissolution assets and funds on hand shall after payment of all expenses and liabilities be handed over to such registered charity or charities, as meet the requirements of Section 78(1)(a) of the Income Tax Social Services Contribution Assessment Act, as a majority of the members present at a general meeting may decide.

These Rules have been registered under the provision of the Charitable Collections Act, 1934-41.



